



## Greenacres 2023 Summer Camp Policies and Procedures

### Registration:

- Registration is online only and full payment due upon registering (camp shirt included). Visit [www.green-acres.org/camps](http://www.green-acres.org/camps) and email [camp@green-acres.org](mailto:camp@green-acres.org) or call 513-898-3262 with questions.
- Waitlists are free to join and operate on a first come, first serve basis
- Cancellations will be refunded, minus a \$25 processing fee, until June 1<sup>st</sup>, 2023, then no refunds offered.
- One transfer is allowed per camper free of charge. The difference in pricing will result in a partial refund or additional payment.

### Campers should be:

- Toilet trained and able to use the restroom without assistance.
- Able to follow direction and stay with their assigned group with minimum reminders.
- Able to explore the natural world and move themselves along trails, over uneven ground, up and down hills and across bridges and streams.
- Able to interact with their peers in group games and activities and maintain appropriate self-control in social situations.

### Camp Policies/Procedures:

- At drop-off, campers may arrive no more than 15 minutes before the published start time of camp.
- At pick-up, campers are required to be picked up promptly at the end time of camp each day.
- Children must be signed in and out each day by a designated adult. Please bring a picture ID to pick-up. On the first day of camp please provide a list of approved adults that may pick up your child.
- Full day (9am-3pm) campers should bring a packed lunch and half day (9am-12pm) campers should bring a packed snack.
- Please bring a reusable water bottle with name labelled, clothes that are appropriate for the weather and high-energy activities, a hat and sneakers/fully closed-toed shoes, no Crocs or open-toed shoes please.
- Bug spray and sunscreen: Our staff cannot apply these products to campers. Please apply them to your camper before they are dropped off at camp.
- Come prepared for changing weather. Camp runs rain or shine.
- Staff cannot administer medication to your child. Please communicate if your camper will carry an Epi-pens or has any allergies.
- Our staff are certified in Basic First Aid. Our practice is to administer general first aid (band-aids and ice packs). In case of an emergency, the program will call 911 and contact the parent/guardian or emergency contacts provided during registration.

### Campers with Special Needs:

Greenacres Foundation attempts to accommodate campers of many different abilities and needs. Summer Day Camp is typically very active with a large number of transitions and sensory changes throughout the day. Campers are expected to be able to follow directions, rules and expectations independently, to play well with others and to follow safety rules without adult prompts. For some campers we are able to accommodate and adapt activities to support their special medical needs, and for others, we are not. As we are responsible for the safety and well-being of all participants, it is important that we fully understand the needs of your camper to ensure that participation in our program does not put the camper or staff in an uncomfortable or unsafe situation. We ask that custodial parent(s)/guardian(s) contact us directly in the event a camper may have a particular medical need to ensure that we are able to accommodate.